

**JOHANNESBURG-LEWISTON AREA SCHOOLS REGULAR  
MEETING - BOARD OF EDUCATION  
July 11, 2016**

**CALL TO ORDER**

The regular meeting of the Johannesburg-Lewiston Board of Education was called to order by President Michael Vogt at 6:00 p.m. in the Johannesburg Media Center.

**ROLL CALL**

**Present** Mike Vogt, Scott Mathewson, Ursula Owens, Nancy Kussrow, Linc Campbell, Frank Claeys, Wendy Huston

**Absent:** None

**Administration:** Superintendent Katy Xenakis-Makowski

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was recited.

**APPROVAL OF MINUTES**

Superintendent Makowski noted the amount of additional per pupil funding will be \$113.00. President Vogt approved the minutes of the regular meeting of June 11, the special meeting of May 9 as written, and the special meeting of June 29 as corrected.  
Ayes: All Motion carried

**MANIFEST OF BILLS- All Funds**

Motion was made by Campbell and supported by Claeys to approve the Manifest of Bills – All Funds in the amount of \$587,322.77.  
Ayes: All Motion carried

**FINANCIAL REPORTS**

Financial reports were not provided for the internal accounts. The accounts are being transitioned to Central Office. In the future the internal accounts will be included in the Manifest of Bills as Fund 61.

**CORRESPONDENCE**

Mrs. Makowski shared thank you notes from Donna Yohe and Dave Clark for the retirement gifts. A letter from Michigan School Business Officials congratulating Merisa Campbell for achieving Human Resource Specialist certification was shared.

**BOARD INFORMATION REPORT**

None

**BUDGET UPDATE**

None

**COMMITTEE REPORTS**

**Finance**

Superintendent Makowski reported that Finance met prior to the Budget Hearing to discuss changes needed for the 20162017 budget. An estimated student count of six hundred ninety six (696) with a blended count of 715 was used as the basis of per pupil funding factoring in the additional \$113 per pupil from the state. Changes include the absorption of two teaching positions, the absorption of one and a half bus routes/drivers and a reduction in the hours of the Transportation Clerk. The clerk hours will be reduced due to the decrease in students, routes, drivers and the time required to fulfill the needs of the smaller department.

**Superintendent**

Superintendent Makowski reported that interviews for the Athletic Clerk/Media Center will be conducted July 13, 2016. All School Improvement Plans and the District School Improvement Plan have been submitted. Facilities will be meeting July 26, 2016 and the board training at the COPESD is scheduled for July 27, 2016.

**PUBLIC COMMENTS**

None

**ACTION ITEMS**

**NEOLA Policy Updates**

Motion was made by Huston and supported by Kussrow to approve the following: Bylaw 0140-Membership, 1130-Conflict of Interest, 1240-Evaluation of the Superintendent, 1420-School Administrator Evaluation, 2623-Student Assessment, 3110-Conflict of Interest, 3131-Staff Reduction/Recall, 3220-Professional Staff Evaluation, 4110-Conflict of Interest, 6110-Grant Funds, 6111-Internal Controls, 6112-Cash Management of Grants, 6114-Cost Principles-Spending Federal Funds, 6116-Time and Effort Reporting, 6146-Post Issuance Compliance, 6220-Budget Preparation, 6325-Procurement-Federal Grants/Funds, 6424-Purchasing Cards, 6550-Travel Payment and Reimbursement, 7217-Weapons, 7300-Disposition of Real Property, 7310-Disposition of Surplus Property, 7450-Property Inventory, 8142.01-Weapons and 8500-

Food Services  
Ayes: All Motion carried

**Business Services Contract**

Motion was made by Campbell and supported by Claeys to approve the contract with Wayland Union Schools for the 2016-2017 school year in the amount of \$44,000 for Business/Financial Services Director.  
Ayes: All Motion carried

**DISCUSSION ITEMS**

**Administrative Contracts: C. Chrencik, D. Keck, C. Kievit**

Superintendent Makowski is working to update Administrative contracts prior to bringing them to the board for approval of a one year extension. She will be working with the new Business Services Director to update the contract language and include all reimbursements as part of the salary. Mr. Keck's salary is also being reviewed as a result of the additional students and responsibilities he has taken on over the course of his tenure.

**RECESS**

The board took a recess from 6:10 p.m. to 6:13

**EXECUTIVE SESSION – NEGOTIATIONS**

Motion was made by Campbell and supported by Owens to go into closed executive session for the purpose of negotiations.

Ayes: Campbell, Owens, Claeys, Mathewson, Vogt, Huston, Kussrow

Nays: None

Motion carried.

The Board went into closed executive session at 6:14 p.m. The Board reconvened into an open session at 6:35 p.m.

**ADJOURNMENT**

Motion was made by Vogt and supported by Huston to adjourn the regular meeting at 6:36 p.m.

Ayes: All Motion carried

\_\_\_\_\_  
Michael Vogt, President

\_\_\_\_\_  
Wendy Huston, Secretary

Submitted by Merisa Campbell for Wendy Huston, Board Secretary